**September 28, 2018**

**CT AHEAD Meeting Minutes**

**23 in attendance**

Terry called meeting to order at 9:10am.

Terry introduced meeting presenters:

Andrew Cioffi – Director Disability Services Suffolk University

Mike Connor – Accessibility Specialist Suffolk University

Digital Accessibility Presentation:

Prioritizing Web Access (Stats)

* 23% of web accessibility related litigation and settlements have happened in past three years
* OCR has an abbreviated check-list for accessibility
* Mobile screen reader use has increased by 70%

Accessibility is a very weighted term for disability service offices. Accessibility means different things for other individuals.

* Accessible refers to a site, facility, work environment, service, or program that is easy to approach, enter, operate, participate in, and/or use safely and with dignity by a person with a disability – The ADA Glossary of Terms Job Accommodation network.
* Web accessibility refers to the inclusive practice of removing barriers that prevent interaction with, or access to websites, by people with disability. When sites are correctly designed, developed, and edited, all users have equal access to information and functionality – Web accessibility, Wikipedia

W3C and WAI

World Wide Web Consortium

* Open standards
* Principles: Web for all, web on everything

Web Accessibility Initiative

* The web as a basic human right
* Publication of WCAG Guidelines

WCAG 2.0- Web Content Accessibility Guidelines

* Perceivable
* Operable
* Understandable
* Robust

WCAG 2.0 – Levels

* 3 levels of conformance (A, AA, AAA – low to high)
* AA level is the level that is commonly mandated in settlement agreements

Resources:

* <https://www.wuhcag.com/wcag-checklist>
* <http://webaim.org/standards/wcag/checklist>

VPATs – Voluntary Product Accessibility Template

* This provides a starting point to review accessibility.

Questions:

As a state university what is the standards we need to follow?

* There is not specific standards, but court cases have cited WCAG2.0AA

For the resolution agreement, who is responsible for making sure the University becomes compliant.

* The whole University, but the office that manages the website.
  + Eliminate duplicate PDFs on website
  + Use Blackboard Ally to determine accessibility

Beginner test to websites:

1. Unplug your mouse
2. Turn on high contrast mode

Expert testing:

* Tool-guided evaluation
* Screening
* Tool-based inspection
* Code Review

Sensus Access: <https://www.sensusaccess.com/>

**Attendees should reference PowerPoints (when made available) for more detailed information on meeting presentation.**

CT AHEAD Website:

Review of website was conducted. Website will be finalized and moved live in coming weeks. New website will be: CTAHEAD.org

Presentation ended at 12:09pm

Meeting Adjourned: 12:17pm

Respectively Submitted,   
Elisabeth Werling Morel

CT AHEAD Secretary